

**ESSEX COUNTY BOARD OF TAXATION**  
**BOARD MEETING**  
**AGENDA**  
**Monday, January 11, 2016**  
**9:00 a.m.**

**THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.**

1. ROLL CALL
2. Approval of December 14, 2015 Minutes
3. Approval of December 18, 2015 Conference Call Minutes
4. File 2016 Tax List
5. Newark Requesting Extension to January 15<sup>th</sup> to File Tax List
6. Update Nutley Tax Assessor Position
7. Resolution to Adopt Change Fund
8. Status of Revaluation for Caldwell and Essex Fells
9. Revaluation Orders for Belleville, Maplewood, Millburn, Montclair, Nutley & South Orange
10. Letters from Maplewood & South Orange Requesting Reassessment with new forms
11. Resolution Changing Orders from Revaluation to Reassessment for Maplewood & South Orange
12. Update of Deeds
13. Bloomfield – Willow Manor Condominium
14. Public Speakers
15. New Business
16. Closed Session (A) Belleville (B) Bloomfield
17. Adjournment

**COMMISSIONERS**

**PRESENT**

**ABSENT**

*O'Brien, President*

**X**

*DeFuria*

**X**

*Grodman*

**X**

*Johnson*

**X**

*Linares*

**X**

*Matarazzo*

**X**

*Stewart*

**X**

**\*AGENDA MAY BE AMENDED PRIOR TO BOARD MEETING\***

A meeting of the Essex County Board of Taxation was held on Monday, January 11, 2016 at 9:24 a.m. at its office, 50 South Clinton Street, Suite 5200, East Orange, NJ.

**1. ROLL CALL**

Upon roll call, the following members were present: Commissioner Johnson presided over the meeting, Present were DeFuria, Grodman, Linares, Matarazzo, Jr., Stewart and Administrator Durkin. President O'Brien was absent.

**2. Approval of December 14, 2015 Minutes**

Commissioner DeFuria made a motion to approve the minutes for the December 14, 2015 meeting. Commissioner Grodman seconded the motion. All were in favor.

**3. Approval of December 18, 2015 Conference Call Minutes**

Approval of the December 1, 2015 conference call minutes were adjourned to next scheduled Board Meeting on February 4, 2016.

**4. File 2016 Tax List**

Kenya Kourkoulis called the 2016 Tax Listing filing for the 22 municipalities. All filed with the exception of Orange and Newark. The City of Newark has request an extension to file on January 15, 2016. (Township of Orange tax list filed after completion of the Board Meeting)

**5. Newark Requesting Extension to January 15 to File Tax List**

Discussion regarding 400-condominium complex that had to be manually corrected for tax list. Motion to approve Newark requesting extension to January 15, 2016 was made by Commissioner Stewart. Seconded by Commissioner Grodman. All were in favor with the exemption of Commissioner Johnson who abstained.

**6. Update Nutley Tax Assessor**

The Board welcomed Patrick Wilkins, CTA the new Nutley Tax Assessor.

**7. Resolution to Adopt Change Fund**

Commissioner Johnson read into the minutes the Resolution to Adopt the Change Fund;  
Commissioner Grodman made the motion to approve the Resolution and Commissioner DeFuria  
seconded the motion. All were in favor.

## **8. Status of Revaluation for Caldwell and Essex Fells**

### **Caldwell**

George Librizzi, Tax Assessor informed the Board the delay in the process of the Revaluation is the tax maps. After the completion of corrections, he hopes to have approval from the State to move forward. Discussion was had regarding approval of tax maps and funding.

### **Essex Fells**

Kevin Esposito, Tax Assessor informed the Board the process of updating the Tax Maps is in the final stages.

## **9. Revaluation Orders for Belleville, Maplewood, Millburn, Montclair, Nutley & South Orange**

### **Maplewood and South Orange**

Edward Galante, Maplewood Tax Assessor and Ellen Malgieri, Tax Assessor both requested to perform a Reassessment with 100% inspections instead of a revaluation for the year 2017. The cost factors of reassessment and 100% inspections on all property, shared school district, etc. were discussed.

### **Belleville**

Kevin Esposito, Tax Assessor informed the Board that at the Township Counsel meeting scheduled for tomorrow the Revaluation will be addressed.

### **Millburn**

Lisa Baratto, Tax Assessor informed the Board that the drafting of a proposal for a contract to have tax maps updated is in the process.

### **Montclair**

George Librizzi, Tax Assessor informed the Board revision of the tax maps is being worked on.

## Nutley

Patrick Wilkins, Tax Assessor stated that tax maps are good with some updates to be completed.

### **10. Letters from Maplewood & South Orange Requesting Reassessment with new forms**

(Discussion was had earlier)

### **11. Resolution Changing Orders from Revaluation to Reassessment for Maplewood and South Orange**

Commissioner Johnson read into the minutes a copy of Resolution dated January 11, 2016 permitting a Reassessment for 2017 with 100% inspections for Maplewood and South Orange.

A motion to approve the request for the Townships of Maplewood and South Orange to be allowed to perform a Reassessment instead of a Revaluation for the year 2017 was made by Commissioner DeFuria. Commissioner Matarazzo seconded the motion. All were in favor with Commissioner Grodman abstaining.

### **12. Update of Deeds**

Kenya Kourkoulis informed the Board that as of December 31, 2015, 7,134 deeds keyed into the system. That is approximately an increase of 700 from this time last year.

### **13. Bloomfield – Willow Manor Condominium**

Administrator Durkin informed the Board that a letter dated December 22, 2015 was received with regard to the separation of a master deed for the Willow Manor Condominium complex in Bloomfield.

Joe Pisauro, Tax Assessor stated that the issue of tax payment has been resolved with the help of the Tax Collector. Discussion followed regarding separation of master deeds, payment of taxes, etc.

### **14. Public Speakers**

No public speakers

### **15. New Business**

No new business

A motion was made by Commissioner Grodman to go into Executive Session at 9:47 a.m. Commissioner DeFuria seconded the motion. All were in favor.

A motion at 10:10 a.m. to go back on record was made by Commissioner Grodman and seconded by Commissioner DeFuria. All were in favor.

## **16. Adjournment**

With no further business, Commissioner Linares made the motion to adjourn the meeting at 10:11 a.m. Commissioner DeFuria seconded the motion. All were in favor.

Respectfully Submitted,  
Joan Codey Durkin, Tax Administrator

JCD/pms

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