

**ESSEX COUNTY BOARD OF TAXATION
BOARD MEETING
AGENDA**

**Tuesday, January 10, 2017
9:00 a.m.**

THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.

1. ROLL CALL
2. Approval of December 15, 2016 Minutes
3. File 2017 Tax List
4. Status of Reassessment: 2017 Maplewood & South Orange
5. Status of Revaluation: 2017 Caldwell, Essex Fells & Millburn, 2018 Belleville & Montclair, 2019 Nutley
6. Update of Deeds
7. Public Speakers
8. New Business
9. Adjournment

COMMISSIONERS

PRESENT

ABSENT

<i>Matarazzo Jr. President</i>	x	
<i>DeFuria</i>		x
<i>Grodman</i>	x	
<i>Johnson</i>		x
<i>Linares</i>	x	
<i>O'Brien</i>		x
<i>Stewart</i>	x	
<i>Administrator Durkin</i>	x	

AGENDA MAY BE AMENDED PRIOR TO BOARD MEETING

A meeting of the Essex County Board of Taxation was held on Tuesday, January 10, 2017 at 9:25 a.m. at its office, 50 South Clinton Street, Suite 5200, East Orange, NJ.

1. ROLL CALL

Upon roll call, the following members were present: President Matarazzo, Jr. Commissioner Grodman, Linares, Stewart and Administrator Durkin. Commissioners DeFuria, Johnson and O'Brien were absent.

2. Approval of December 15, 2016 Minutes

The minutes will be voted on at next Board meeting in February.

3. File 2017 Tax List

Kenya Kourkoulis called the 2017 Tax Listing filing for the 22 municipalities. All filed with the exception of East Orange and the municipalities doing a revaluation or reassessment are Caldwell, Essex Fells, Maplewood, Millburn and South Orange.

4. Status of Reassessment: 2017 Maplewood & South Orange

South Orange

Administrator Durkin stated that South Orange books are completed just need Ellen Maligieri, Tax Assessor's signature.

Maplewood

Ed Galante, Tax Assessor stated that all value notices have been mailed. Informal hearings will end at the end of month. We anticipate having all hearings complete and values finalized for Friday, February 3, 2017.

**5. Status of Revaluation: 2017 Caldwell, Essex Fells & Millburn, 2018 Belleville & Montclair, 2019 Nutley
2017**

Caldwell – George Librizzi, Tax Assessor stated last informal hearings were completed on December 30, 2016. Books will be filed on time to meet the filing deadline of May 1st.

Essex Fells – Kevin Esposito, Tax Assessor stated 75% inspections completed. We are scheduling daytime, evening, and Saturday appointments for those that are requesting them for inspections.

Millburn – Administrator Durkin read into the minutes the Revaluation report completed by Jason Cohen, Project Manager, Appraisal Systems.

Division approval was granted on May 17, 2016. Fieldwork continued in December. Approximately 95% of residential inspections are complete. Commercial fieldwork

continued in December, approximately 99% of commercial inspections are complete. Income and sales analysis continued in December.

Administrator Durkin informed the Board that on Thursday, January 19, 2017 a meeting will be held with the State and the municipalities doing a Revaluation or Reassessment for 2017.

2018

Belleville – Kevin Esposito, Tax Assessor stated that the RFP has been completed and advertised on December 5, 2016. I am working with the engineer to complete tax maps hopefully by late January. The goal is to have the tax maps approved in early February allowing for contract approval shortly thereafter.

Montclair – George Librizzi, Tax Assessor stated that PPA has processed the MLS data into the CAMA system. The revaluation is moving forward.

2019

Nutley- Ed Brown, Tax Assessor stated the tax maps are in the process of being updated by the Township Engineer. I am in the process of drafting the RFP. Looking for approval by the Commissioner of Revenue and Finance by the end of the month.

6. Update of Deeds

Kenya Kourkoulis, Administrative Assistant stated that we have keyed in 8,528 deeds as of December 28, 2016 that is approximately 1,300 more than this time last year.

7. Public Speakers

No public speakers

8. New Business

Administrator Durkin stated that a meeting would be held with the State on January 19, 2017 regarding the progress of the current reassessments and revaluations. Also at the next Board meeting on February 2, 2017, we will request some municipalities to attend regarding orders for a revaluation.

9. Adjournment

With no further business, Commissioner Stewart made the motion to adjourn the meeting at 9:33 a.m. Commissioner Grodman seconded the motion. All were in favor.

Respectfully Submitted,
Joan Codey Durkin, Tax Administrator

