

**ESSEX COUNTY BOARD OF TAXATION  
BOARD MEETING  
AGENDA**

**Thursday, March 1, 2018  
9:00 a.m.**

***THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.***

1. ROLL CALL
2. Approval of February 2018 Minutes
3. Approval of Overrides: Newark
4. Update of 2018 Preliminary Equalization Table
5. Status of Revaluations: 2018 Montclair, 2019 Belleville, 2021 Nutley
6. Update of Revaluations: 2019 Glen Ridge & Verona, 2020 Bloomfield, Livingston & Roseland
7. Livingston Resolution Approved by State
8. Fairfield Revaluation Update - Extension Resolution
9. Update of Deeds
10. Update of Appeals /Hearing Schedule
11. Reminder: Appeal Deadline – April 2<sup>nd</sup> (April 1<sup>st</sup> falls on Sunday), Reval/Reassessment Town (Montclair) – May 1<sup>st</sup>
12. County Offices Closed – Friday, March 30, 2018 (Good Friday)
13. Public Speakers
14. New Business
15. Adjournment

**COMMISSIONERS**

**PRESENT**

**ABSENT**

<b>MATARAZZO, PRESIDENT</b>	<b>X</b>	
<b>DEFURIA</b>	<b>X</b>	
<b>GRODMAN</b>	<b>X</b>	
<b>JOHNSON</b>	<b>X</b>	
<b>LINARES</b>	<b>X</b>	
<b>O'BRIEN</b>	<b>X</b>	
<b>ADMIN. DURKIN</b>	<b>X</b>	

**\* AGENDA MAY BE AMENDED PRIOR TO BOARD\***

A meeting of the Essex County Board of Taxation was held on Thursday, March 1, 2018 at 9:15 AM at its office located at 50 South Clinton Street, Suite 5200, East Orange, New Jersey.

**1. ROLL CALL**

Upon Roll Call, the following members were present: President Matarazzo, Commissioner DeFuria, Commissioner Grodman, Commissioner Johnson, Commissioner Linares, Commissioner O'Brien, and Administrator Durkin.

**2. APPROVAL OF FEBRUARY 2018 MINUTES**

Commissioner Linares made the motion to approve the February 1, 2018 Board minutes, Commissioner O'Brien seconded the motion, Commissioner DeFuria abstained. Motion passed.

**3. APPROVAL OF OVERRIDES: NEWARK**

Motion to approve overrides for the City of Newark made by President Matarazzo, seconded by Commissioner O'Brien. Motion passed.

**4. UPDATE OF 2018 PRELIMINARY EQUALIZATION TABLE**

Report given by Kenya Kourkoulis stating there was a delay in the preparation of the Preliminary Equalization Table and it will be ready for the April 2018 meeting.

**5. STATUS OF REVALUATIONS: 2018 MONTCLAIR, 2019 BELLEVILLE 2021 NUTLEY**

Assessor Librizzi reported that the 2018 Montclair Revaluation is complete; the Tax List will be delivered by Monday, March 7, 2018. There were between 650-700 hearings. Informal assessment hearings based on the valuations will be heard by George and his staff at the Montclair Assessor's Office and he does not anticipate a lot of tax appeals.

Administrator Durkin gave the 2019 Belleville report based on information she received from Assessor Esposito that the Revaluation Contract was sent to Trenton for approval and the fieldwork should start this month. Commissioner Johnson asked if the tax maps have been approved, answer yes.

Assessor Brown reported on the 2021 Nutley Revaluation stating a timeline had been submitted to Administrator Durkin and he anticipates the revaluation to be completed on time. Administrator Durkin will submit a revised timeline to Nutley to assure that the approval for the tax maps does not expire. Tax Map approval is only good for two years.

**6. UPDATE OF REVALUATIONS: 2019 GLEN RIDGE & VERONA, 2020 BLOOMFIELD, LIVINGSTON & ROSELAND**

Assessor Librizzi reported that all inspections for Glen Ridge are complete. In Verona 40-50% of inspections are complete and all fieldwork will be done in advance of the scheduled completion date.

Assessor Pisauro reported that the first draft of the Bloomfield RFP is complete and he is fine tuning it. Tax Maps are moving along on schedule.

Assessor Dumytsch reported that the Livingston RFP is out and due back by March 7, 2018. Tax Maps are 80% complete and should be sent to Trenton by the end of this month. Commissioner Johnson asked if a new BA had been appointed and the response was the new BA was starting in Livingston today.

Administrator Durkin gave the Roseland report based on information submitted by Assessor Esposito that the tax maps were not sent as originally scheduled on 2/19 to Trenton because of missing deeds and easements. Esposito reported that they will be sent to Trenton no later than 3/2/2018. The RFP is complete and will be forwarded to the Roseland Municipal Council for review prior to advertisement, which should take place this month.

## **7. LIVINGSTON RESOLUTION APPROVED BY STATE**

The Livingston resolution was approved by the State.

## **8. FAIRFIELD REVALUATION UPDATE – EXTENSION RESOLUTION**

Assessor Leposky reported Fairfield Tax Maps have been approved the RFP is going to the Fairfield Municipal Council at their March meeting. Commissioners to sign the Fairfield Extension Resolution.

## **9. UPDATE OF DEEDS**

Kenya Kourkoulis reported that as of January 31, 2018 11,029 deeds have been processed that is 450 more processed than at same time last year. Administrator Durkin added that every Wednesday a report will be submitted to all Assessors on the backlog of deeds being processed in their towns. This was sparked because of a phone call from Trenton expressing their concern on the processing of deeds.

## **10. UPDATE OF APPEALS/HEARING SCHEDULE**

Administrator Durkin reported that as of today 191 Tax Appeals have been filed that is 91 more than filed at same time last year. She also stated that the year after a revaluation produces more tax appeals than in a revaluation year. She is not expecting a lot of appeals from Montclair.

## **11. REMINDER: APPEAL DEADLINE – APRIL 2<sup>ND</sup> (APRIL 1<sup>ST</sup> FALLS ON SUNDAY), REVAL/REASSESSMENT TOWN (MONTCLAIR) – MAY 1<sup>ST</sup>**

Administrator Durkin stated that the phone message at the Essex County Tax Board has been updated for the Tax Appeal dates and dates the office will be closed also that dates have been updated to the Web Site.

**12. COUNTY OFFICES CLOSED – FRIDAY, MARCH 30, 2018 (GOOD FRIDAY)**

**13. PUBLIC SPEAKERS**

None

**14. NEW BUSINESS**

Administrator Durkin reported on Assembly Bill No. 538 which if passed would change the current calendar dates that are currently adhered to by all County Tax Board Offices. Discussion followed.

Another Assembly Bill was discussed regarding input by the County Freeholders to appoint County Tax Board Commissioners. Discussion followed.

**15. ADJOURNMENT**

Motion to adjourn meeting made by President Matarazzo, seconded by Commissioner O'Brien. Motion passed meeting adjourned at 10:55 am

Respectfully Submitted,  
Joan Codey Durkin, Tax Administrator

JCD/el