

Amended – June 6, 2013

**ESSEX COUNTY BOARD OF TAXATION
REORGANIZATION BOARD MEETING AGENDA
AGENDA
Wednesday, May 1, 2013
9:00 a.m.**

THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.

1. ROLL CALL
2. Reorganization
3. Approval of minutes for April 2013 Board Meeting
4. Update of Revaluations for Irvington and Orange 2014
5. Approve Meeting Dates for the Coming Year
6. Motion to approve all appeals heard up to May 1st including Tax Court Pending, Assessors Appeals, Affirmances, Stipulations and Withdrawls
7. Appoint Camille Simeone OPRA custodian of records for the Tax Board
8. Update of Deeds
9. Update of number of Appeals
10. Request to the Division of Taxation for tax appeal hearing extension
11. Confirming Signature stamps acceptable on documents
12. New Business
13. Public Speakers
14. Adjournment

COMMISSIONERS

PRESENT

ABSENT

<i>Willis, President</i>	X	
<i>DeFuria</i>	X	
<i>Johnson</i>	X	Arrived at 9:20
<i>Linares</i>	X	
<i>Matarazzo</i>	X	
<i>O'Brien</i>	X	
<i>Admin. Durkin</i>	X	

****AGENDA MAY BE AMENDED PRIOR TO BOARD MEETING****

A meeting of the Essex County Board of Taxation was held on Wednesday, May 1, 2013 at 9:10 a.m. at its office, 50 South Clinton Street, Suite 5200, East Orange, NJ.

1. ROLL CALL

Upon roll call, the following members were present: President O'Brien, Commissioners DeFuria, Linares, Matarazzo, Willis and Administrator Durkin. President Commissioner Johnson arrived at 9:20.

2. Reorganization

Commissioner Linares made a motion for Commissioner Mary Devon O'Brien to be President of the Board. Commissioner DeFuria seconded the motion. All were in favor, motion carried. Commissioner Matarazzo thanked President Willis for leadership for the last year,

President O'Brien presided over the Board Meeting.

3. Approval of minutes for April 2013 Board Meeting

Commissioner Willis made a motion to approve the April 2013 Board minutes and was seconded by Commissioner DeFuria. All were in favor.

4. Update of Revaluations for Irvington and Orange 2014

Irvington

Sylvia Forbes, Tax Assessor of Irvington updated the Board regarding the progress of the revaluation. Discussion followed regarding the many corrections the State is requesting for the township tax maps, Casey & Keller are reviewing deeds on several properties as well.

Orange

Matt Rinaldi, Tax Assessor of Orange updated the Board regarding the progress of the revaluation. The State reviewed the revaluation contract and stated that it is in conformance with the revaluation regulations. But waiting for approval of tax maps. Discussion followed regarding tax maps.

Commissioner Johnson arrived (9:20)

5. Approve Meeting Dates for the Coming Year

Commissioner Willis made the motion to approve the meeting dates for the coming year. Commissioner O'Brien seconded the motion and all were in favor.

6. Motion to approve all appeals heard up to May 1st including Tax Court Pending, Assessors Appeals, Affirmances, Stipulations and Withdrawals.

A motion was made by Commissioner Linares to approve all appeals heard up to May 1st including tax court pending, Assessors appeals, affirmances, stipulations and withdrawals, The motion was seconded by Commissioner Matarazzo, and all were in favor.

7. Appoint Camille Simeone OPRA custodian of records for the Tax Board

A motion was made by Commissioner Johnson to appoint Camille Simeone the OPRA custodian for the Tax Board. The motion was seconded by Commissioner Willis and all were in favor.

8. Update of Deeds

Administrator Durkin stated that the number of transactions have increased since this time last year.

9. Status of Appeals

Kenya Kourkoulis, Office Manager stated 6,842 appeals have been keyed into the system as of April 30, 2013. With 2,692 appeals scheduled up to May 31, 2013.

Administrator Durkin stated that 1,000 Assessor appeals were received from the City of Newark. I hope that the Assessor appeals will not require hearings.

10. Request to the Division of Taxation for tax appeal hearing extension

Administrator Durkin stated that in June when we know the final count of appeals we will request an extension for tax appeal hearings. Would like to request for Appeal hearings completed by October 31, 2013. Commissioner Matarazzo made the motion to request extension from State in June and Commissioner Johnson seconded. All were in favor.

11. Confirming Signature stamps acceptable on documents

President O'Brien requests a motion to confirm the use of signature stamps on documents with the Commissioner signatures. Commissioner Linares made the motion to approve the use of signature stamps and Commissioner Matarazzo seconded the motion. All were in favor.

12. New Business

Administrator Durkin a class will be held on June 27, 2013 regarding tax abatements and exceptions. Evelyn Laccitello will give the class and it will be at Mayfair Farms in West Orange. Details will follow.

Discussion followed regarding Cape May Conference in August, new judgment code 19, online tax appeals and Commissioner hearing schedules.

13. Public Speakers

Kevin Dillon, West Orange Tax Assessor thanked Commissioner Willis for her year of Presidency over the Board.

14. Adjournment

There being no further business the meeting was adjourned at 10:00 am on a motion made by Commissioner Johnson and was seconded by Commissioner DeFuria. All were in favor.

Respectfully Submitted,
Joan Codey Durkin

pms



ESSEX COUNTY BOARD OF TAXATION

50 South Clinton Street, Suite 5200
East Orange, New Jersey 07018

COMMISSIONERS

MARY DEVON O'BRIEN, PRESIDENT
JOSEPH A. DEFURIA, ESQ.
EVERETT M. JOHNSON, ESQ.
LUIS M. LINARES
JAMES R. MATARAZZO, JR.
CATHERINE F. WILLIS

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TAX ADMINISTRATOR

JOAN CODEY DURKIN

May 3, 2013

*Thomas J. Reilly, Assistant Director
State of New Jersey
Dept. of the Treasury
Division of Taxation
Post Office Box 269
Trenton, New Jersey 08695-0269*

RE: 2013 Annual Reorganization Meeting

Dear Mr. Reilly;

The Annual Reorganization Meeting of the Essex County Board of Taxation was held on Wednesday, May 1, 2013 and Mary Devon O'Brien was nominated President of the board for the 2013-2014 tax year.

The custodian of records for the Essex County Board of Taxation is Camille Simeone.

Please see enclosed copy of 2013-2014 schedules of Board meetings and Tax Appeal Hearing dates.

Very truly yours,


Joan Codey Durkin, CTA

Tax Administrator

ESSEX COUNTY BOARD OF TAXATION
50 S. Clinton St., Suite 5200, East Orange, NJ 07018
973-395-8525 / Fax 973-395-8481
SCHEDULE OF BOARD MEETINGS / TAX APPEAL HEARING DATES

*Holiday

4/09/13

2013

May

Wednesday, May 1, 2013–9:00 a.m.–Reorganization Meeting

Appeal Hearings for May 2013 – 9:00 a.m. – Monday - Friday *(Monday - May 27 - Memorial Day)

June

Appeal Hearings for June 2013 – 9:00 a.m. – Monday - Friday

Thursday, June 6, 2013–9:00 a.m.–Monthly Board Meeting

July

Appeal hearings for July 2013 – 9:00 a.m. – Monday - Friday *(Thursday - July 4 -Independence Day)

Thursday, July 11, 2013–9:00 a.m. –Monthly Board Meeting

August

Appeal hearings for August 2013 – 9:00 a.m. – Monday - Friday

Thursday, August 1, 2013–9:00 a.m. –Board Meeting

September

Appeal Hearings for September 2013 – Monday - Friday *(Monday - September 2 - Labor Day)

Thursday, September 5, 2013–9:00 a.m.–Monthly Board Meeting

October

Appeal Hearings for October 2013 – 9:00 a.m. – Monday-Friday *(Monday - October 14 - Columbus Day)

Tuesday, October 1, 2013–9:00 a.m.–File Added/Omitted Books & Monthly Board Meeting

November

Thursday, November 7, 2013–9:00 a.m.–Monthly Board Meeting

December

Monday, December 16, 2013–9:00 a.m.–Monthly Board Meeting

Appeal Hearings for Added/Omitted – 9:00 a.m.

2014

January

Friday, January 10, 2014–9:00 a.m.–Board Meeting & File Assessment List & Duplicates

February

Thursday, February 6, 2014–9:00 a.m.–Monthly Board Meeting

March

Thursday, March 13, 2014–9:00 a.m. Final Equalization Table Board Meeting

April

Thursday, April 10, 2014–9:00 a.m. Monthly Board Meeting

May

Appeal Hearings for May 2014 - Monday-Friday *(Monday - May 26 - Memorial Day)

Thursday, May 1, 2014– 9:00 a.m. Reorganization Meeting