

**ESSEX COUNTY BOARD OF TAXATION
REORGANIZATION BOARD MEETING AGENDA
MONDAY, MAY 2, 2016**

Revised

THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.

1. *ROLL CALL*
2. *Reorganization*
3. *Approval of minutes for April 2016 Board Meeting*
4. *Approve Meeting Dates for the Coming Year*
5. *Motion to approve all appeals included Tax Court Pending, Affirmances, Stipulations and Withdrawals presented at meeting.*
6. *Motion to approve judgments rendered in April*
7. *Appoint Camille Simeone OPRA custodian of records for the Tax Board*
8. *Status of Revaluations: 2017 Caldwell, Essex Fells, Millburn, Maplewood & South Orange, 2018 Belleville & Montclair, 2019 Nutley*
9. *Update of Deeds*
10. *Update of Appeals*
11. *Confirming Signature stamps acceptable on documents*
12. *New Business*
13. *Public Speakers*
14. *Closed Session- Approve minutes*
15. *Adjournment*

COMMISSIONERS

PRESENT

ABSENT

<i>O'BRIEN, PRESIDENT</i>	X	
<i>DEFURIA</i>	X	
<i>GRODMAN</i>	X	
<i>JOHNSON</i>	X	<i>Arrived at 9:12</i>
<i>LINARES</i>	X	
<i>MATARAZZO</i>	X	
<i>STEWART</i>	X	
<i>ADMIN. DURKIN</i>	X	

Agenda can be amended at any time prior to meeting

A meeting of the Essex County Board of Taxation held on Monday, May 2, 2016 at 9:03 a.m. at its office located at 50 South Clinton Street, Suite 5200, East Orange, New Jersey.

1. ROLL CALL

Upon roll call, the following members were present: President O'Brien, Commissioners DeFuria, Grodman, Linares, Matarazzo, Jr., Stewart and Administrator Durkin.

2. Reorganization

President O'Brien nominated Commissioner Matarazzo for President of the Board for the year 2016-2017. Seconded by Commissioner DeFuria. All were in favor. Commissioner Matarazzo presided over the meeting.

3. Approval of minutes for April 2016 Board Meeting

Commissioner O'Brien made the motion to approve the April 2016 Board minutes. The motion was seconded by Commissioner DeFuria. All were in favor with Commissioner Grodman abstaining.

4. Approve Meeting Dates for the Coming Year

Commissioner Grodman made the motion to approve the meeting dates for the coming year. The motion was seconded by Commissioner Linares. All were in favor.

5. Motion to approve all appeals included Tax Court Pending, Affirmances, Stipulations and Withdrawals presented at meeting.

Commissioner O'Brien made the motion to approve all appeals including Tax Court Pending, Affirmances, Stipulations and Withdrawals. The motion was seconded by Commissioner Grodman. All were in favor.

6. Motion to approve judgments rendered in April

Commissioner O'Brien made the motion to approve the judgments rendered in April. The motion was seconded by Commissioner DeFuria. All were in favor.

7. Appoint Camille Simeone OPRA custodian of records for the Tax Board

Commissioner O'Brien made the motion to appoint Camille Simeone, the Opera custodian for the Tax Board. The motion was seconded by Commissioner Linares. All were in favor.

8. Status of Revaluations: 2017 Caldwell, Essex Fells, Millburn, Maplewood & South Orange, 2018 Belleville & Montclair, 2019 Nutley

South Orange

Ellen Malgieri, Tax Assessor stated that intro letters have been completed and mailed on April 26. Inspections will begin by the end of week.

Maplewood

Administrator Durkin stated that in June she would like to have a meeting with the State of NJ, Jason Cohen Project manager and the Assessors with the towns that are having a revaluation or reassessment. And then in September for an update.

Caldwell

Administrator Durkin read the revaluation updates supplied by George F. Librizzi, Tax Assessor. Mr. Librizzi had to be at a mandatory training seminar this morning.

Essex Fells

Administrator Durkin stated that Essex Fells maps still not completed. The quote provided did not cover additional work required by the Division of Taxation. The contract cannot be approved until the maps are complete. Kevin will keep her updated.

Millburn

Administrator Durkin stated that a letter was sent to the State regarding the Boards concerns. Jason is also the project manager for Salem's revaluation. Administrator Durkin was reassured by Rick DelGuercio that the revaluation will move smoothly.

Commissioner Johnson arrived at 9:12 a.m.

Belleville

Administrator Durkin stated that Kevin Esposito, Tax Assessor sent update regarding the 2018 revaluation of Belleville. He states that he is working on the RFP with the purchasing department. Once completed the Township will advertise and review the proposals.

Montclair

Administrator Durkin stated that Tax Assessor George Librizzi submitted revaluation update with the following information: The tax maps continue to be updated by Civil Solutions and they anticipate completion around May 31, 2016. They will be sent to the State for review again. The revaluation RFP continues to be developed and is approximately 90% complete.

Nutley

Patrick Wilkins, Tax Assessor stated that the Township Engineer and Planner met with State representatives on April 20, 2016 and reviewed remaining tax map issues. Engineer anticipates time to correct to be approx 4 months. Revaluation Bid Specis will be developed following May 2016 Township election of commissioners. Discussion followed regarding Hoffman LaRoche property.

9. Update of Deeds

Kenya Kourkoulis, Administrative Assistant stated that 1,700 more deeds have been processed since this time last year.

10. Update of Appeals

Kenya Kourkoulis, Administrative Assistant stated that appeals will all be scheduled in May with a clean up dates in June. Newark and East Orange may need two dates for clean up. Administrator Durkin requested that Commissioners give Kenya their available dates.

11. Confirming Signature stamps acceptable on documents

A motion was made by Commissioner O'Brien to approve the use of signature stamps of Commissioners for tax rates, etc. Commissioner DeFuria seconded the motion. All were in favor.

12. New Business

Administrator Durkin stated that for the June meeting we will request for three towns Fairfield, Glen Ridge and Verona to attend. I would like to discuss their coefficients of deviation, tax maps and go over the criteria for a revaluation.

13. Public Speakers

Patrick Wilkins, Tax Assessor stated a seminar worth 6 credits will be had on June 14, 2016. He will forward the flyer.

14. Closed Session- Approve minutes

A motion was made by Commissioner Grodman to enter Executive Session at 9:25 a.m. for the purpose to approve Executive Session April minutes. Commissioner O'Brien seconded the motion, all were in favor.

A motion to go back on record was made by Commissioner Johnson at 9:26 a.m. Motion was seconded by Commissioner O'Brien all were in favor.

15. Adjournment

With no further business, Commissioner Johnson made the motion to adjourn the meeting at 9:27 a.m. Commissioner O'Brien seconded the motion. All were in favor.

*Respectfully Submitted,
Joan Codey Durkin, Tax Administrator*

JCD/pms